

The insurance was paid at the end of June after the hold up of HUB requesting a Renewal assessment documentation form filled out to confirm coverage. Which is normally done every 5 years but, they are also requesting updating the value of the premises. Cost being 2,000 to 5,000. was quoted by Campbell and Company Appraisals Inc. in Niagara. Custodian hours are returning to normal 10 hrs. weekly max. 40 hrs./ mth by Lisa Sutton

Grass cutter is handing in mthly cheque request and is doing a great job by Wesley Mclaclan

Several hours of weeding, watering, trimming, pulling out of unwanted trees, and bagging waste, took place this summer.

Still require trimming back trees along fence to stop them from growing and pulling fence apart. Yard clean up was organized to get things started. Thank you again to all those who helped out with the project.

Mold on parlour chairs, I have received a quote from Master Systems @ 750.\$ and Tanshaw has a product that @ full strength, spray on and let dry instructions. They were out of stock but four bottles cost approx. 230.\$ and has been ordered called VIDAL OXCIDE. Another option is to replace foam and fabric with new and I can get a quote from Len's Mills if we go with this option. Would like to remove some of the scrubs that are not allowing light into the parlour windows.

Sidewalk is going to get done this month along Broad St. and I would like to purchase some dirt to fill in the holes from tree stubs removed in the past that are causing people to fall or stumble, grass seed will also be sown. \*\* Note: Linda reported that should discovered this is town property and she will be talking to them about fixing and seeding. Waiting for estimate to repair soffit and door jam of the tool shed, causing the floor to be wet. Roblen Renovations was called, will update when they get back to me.

Greg Hedley was contacted again with a proposal of adding 9 more feet to the 30' the neighbours are interested in. This would bring the property line up to the edge of the pavement of the parking lot. This could make it a building lot, that the church could sell for more, if it can be rezoned. This would eliminate more trees and grass from our care. He has not got back to me yet.

NOTE was made to ask grass cutter not to cut too close to pollinating garden please.

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#### 5. Communications – Gwen Chapman

Roger Waldren reported that the first purchase of Microsoft Office 365 included more licenses than required. They will be reducing to one license which will be adequate for all machines and mobile units. This change will require the main administrative person to be on site. This person will have access to everything.

Guidelines for this position will be discussed by new Security group.

With additions to our website for live church service due to COVID the current Web Plan purchased has become inadequate for our needs. Our web hosting needs to be upgraded from Business to Business Pro.

Although an upgrade was anticipated and approved earlier, the cost will be more than expected.

<b>MOTION: 42/21</b> Motion was made that the Board approve an additional \$130 over 2 years to upgrade the Web Hosting Package. Money to be made available from COVID Fund.
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Moved: Gwen Chapman    Seconded: Susan Baker    Carried.
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#### 6. Refugee Committee 2021 – Linda McKay

Meeting was held August 14th. An inventory of what has been collected has been done. A letter will be sent out soon as to what we still need. We have received very large donations from the Bethel Christian Reform and Knox church, and a yard sale in July. A card was sent out to Moe Atrooshi, who will not be able to be our interpreter while the families settle.